

ADD / CANCELATION POLICY

REVISED January 11, 2023

ONCE PAIRINGS ARE POSTED THEY WILL NOT BE UPDATED ONLINE FOR ADDS OR CANCELS

DO NOT CALL THE PRO SHOP!

ADDING:

- **After 12 noon on Sunday and up until Wednesday at 12 noon**, you may leave a message on the Add/Cancel Line **(480) 317-3651, Ext 2** that you would like be added
- You will be added if you fit into the pairings and the game of the day
- The Tournament Chair will notify you no later than Wednesday evening if you are playing and what time and starting hole
- **Late adds will be limited to 3 times per year**
- **Walk-ons will not be allowed the day of play**

CANCELING:

- **Prior to 12 noon on Sunday**
 - Call Chelsea (either on-line or by phone) and use your confirmation number to cancel your **event request**.
 - Your confirmation number will not work after 12 noon on Sunday
- **Sunday 12 noon until Wednesday at 12 noon**
 - Call the Add/Cancel Line **(480) 317-3651, Ext 2**
 - Leave your name, your starting time and starting hole number
- **After 12 noon on Wednesday and up until 30 minutes prior to your tee time you are considered to be a late cancel**
 - Continue to utilize the Add/Cancel Line **(480) 317-3651, Ext 2** until 30 minutes prior to your tee time
 - You may also text the Tournament Chair at **(602)316-8634**

CANCEL/NO SHOW FEES:

- **If a player is a late cancel/no show on Thursday**
 - The Tournament Chair will send an Email advising the player that a fee is due, the amount due and the date it is due by
 - This will be the only reminder that she will receive
 - She will be paired the first week following the late cancel/no show
 - She will have a ten (10) day grace period to pay her fee
 - If the fee is not paid within the ten (10) day grace period, the pairings committee will not pair her nor will they notify her
- **Fee Structure**
 - Late Cancel - \$3.00
 - No Show - \$5.00